



Woodside Security Systems Limited
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Alarms • CCTV • Access Control • Audio/Video Entry Systems

Police Response Notes

(please read carefully)

In line with the ACPO Policy DD243, all police authorities make a charge for issuing a Unique Reference Number (URN) which identifies the site of the alarm. The central station will not pass to police any alarm activation unless they have the URN attached to the site in question.

The options for police response with their associated 'one off' costs are as follows:

Response to the confirmed intruder alarm signal	£52.19	(ie £43.49 + VAT)
Response to a panic alarm signal	£52.19	(ie £43.49 + VAT)
Response to both confirmed intruder and panic signals	£104.36	(ie £86.97 + VAT)
Update ownership details on existing URN	£78.28	(ie £65.23 + VAT)

In order to make the application, we will need a signed 'Hazards and Site Risk Statement' and a cheque payable to Woodside Security Systems for **£52.19/£104.36/£78.28 as appropriate**. Alternatively, you may email a scanned copy of the signed statement to alarms@woodsidealarms.co.uk and call us to make a card payment. We will process the application to the Metropolitan Police Authority (or local police authority as appropriate) on your behalf. The Hazards and site risk statement requests details of any possible hazards to police entering the premises should this be deemed necessary.

Woodside Security will be notified of the Unique Reference Number which we then pass to the Alarm Receiving Centre. In the case of an update of ownership, the URN number will already be held by this office.

Following a test period of two weeks from commissioning of your alarm (if the URN has been issued), upon confirmed signal to the Alarm Receiving Centre the police will be notified of activation. It must be noted that they make no guarantee of attendance or of a response time.

An alternative to police response would be to instruct a keyholding service. A Keyholding Company would hold keys and alarm tags/codes in order to respond to activations. This system is used most often in commercial premises or households where keyholders are not readily available to respond to activations. Please request further details if you are interested in keyholding services.

Should you decide to apply for police response, please enclose the Hazards and site risk statement with your acceptance form and deposit. The applications may take 10-15 working days to process therefore we make the application as soon as possible upon acceptance of a quotation.

VAT Registration No. 773 7836 80
 Registered in England No. 4193844 at the above address



CERTIFICATE NO. NAG/G/3155

APPENDIX G

Quotation/Contract Ref Number:

HAZARDS AND SITE RISK STATEMENT (HEALTH & SAFETY)

January 2013

THIS FORM IS CONFIDENTIAL AND MUST BE COMPLETED AND SIGNED BY THE OCCUPIER

Police Officers will not normally enter the premises without the keyholder. However, this may on occasions be necessary due to suspicious circumstances. In order that attending Police Officers may be pre-warned, you are required to state any site hazards or risks.

The following list is not definitive but intended as a guide to some of the most common types of hazards. You should carefully consider your premises and grounds to identify any other risks or hazards and record them under "OTHERS".

MY SECURITY SYSTEMS COMPANY NAME IS: Woodside Security Systems Ltd.....

The following applies to the building(s) and grounds of these premises:

POND	✓	DOGS	✓
SWIMMING POOL		DANGEROUS ANIMALS	
RIVER FRONTAGE		FIREARMS	
GLASS COPING WALLS		AMMUNITIONS	
RAZOR WIRE		EXPLOSIVES	
INSPECTION PITS		DANGEROUS MACHINERY	
SETTLEMENT TANKS		GAS CYLINDERS	
VATS		TOXIC MATERIALS	
BASEMENT		CONTAGIOUS SAMPLES	
FRAGILE ROOF		FLAMMABLE SUBSTANCES	
DANGEROUS STRUCTURE		FUEL STORAGE	
LOW CEILING BEAMS		CHEMICALS	
SLIPPERY FLOORS		RADIO ACTIVE MATERIALS	
FURNACE		ASBESTOS	
ELECTRICITY SUB-STATION		SPRINKLER SYSTEM	
ATM <i>INSIDE PREMISES</i>		SECURITY FOGGING DEVICE	
SMOKE RAID CONTROL (PA)			

OTHERS:

The confirmed Following is

1. Alarm Receiving Centre has been given details of two keyholders capable of attending within 20 minutes of notification. The user is aware that persistent failure unjustifiably of keyholders to attend within that time may result in the withdrawal of police response and/or approval for the system.
2. The system user irrevocably authorises the system installer/maintainer/security systems company, (the security company) at their own discretion to pay to the police the URN administration fee on his/her behalf and accepts, notwithstanding this, that the liability for the payment of the fee rests solely with the user, that the security company cannot be held liable in any way if it does not pay the fee and agrees to indemnify the security company against any financial liability incurred in connection with the payment of the URN fee.
3. The system user agrees that nothing in this or any other agreement shall constitute or imply any partnership, joint venture, agency, fiduciary relationship or other relationship between the parties or between the security company and the police.
4. The system user acknowledges that the payment of the URN administration fee does not imply any assurance that a URN will be provided by the police and the provision of a URN does not imply or guarantee any service or response from the police will be provided.

Name of Occupier/Premises			
Address			
County		Postcode	
Telephone Number			

Signed:		Print Name:	
If commercial business;			
State position in Company:		Date:	

The POLICE ADMINISTRATION FEE (IF APPLICABLE) is £43.49 + VAT. Per URN or each element (Intruder/PA) of a URN
 1 January 2013 - Where a new occupier/owner of premises takes over an existing security system with both intruder and personal attack elements a reduced fee of £65.23 plus VAT will be payable.
 IF PAYMENT BY CHEQUE/POSTAL ORDER IS STILL REQUIRED BY FORCES, IT SHOULD BE MADE PAYABLE TO YOUR LOCAL POLICE AND CRIME COMMISSIONER. IT MUST BE ENCLOSED WITH THIS FORM AND RETURNED TO YOUR SECURITY SYSTEMS COMPANY.

Should site hazards or risks change you must update our records (free of charge).

<p>Data Protection Act 1998 Personal data supplied on this form may be held on, and/or verified by reference to information already held on computer.</p>
